

EASY WAYS TO HELP:

Martin's A+ Rewards Program

Farm Fresh 123-4 Program

Target REDcard

sign up to help support

Oak Grove-Bellemeade

Collect & Donate Box Tops for Education

Holiday Sponsorship

Thanksgiving baskets, Winter
Break food bags, holiday gifts

Spanish Translators periodic
translation of documents & on-
site help at evening or weekend
special events

**Re-stock our clothing
closet** list of needs provided

Shopping for Students list
provided & cost is covered— you
provide the time

All on-site volunteers must complete a
Richmond Public Schools volunteer applica-
tion to be kept on file with CIS-R at school.
Additional background check required for cer-
tain programs.

To request volunteer paperwork or to inquire
about any programs listed on this brochure,
please contact:

Mary Valenza, CIS Coordinator

804-780-5008

mvalenza@cisofrichmond.org



Communities in Schools of Richmond
(CIS-R) helps kids stay in school by iden-
tifying and addressing the unmet needs
of children and families and surrounding
them with a community of support.

**For more information about ways you
can become more involved in the Sec-
ond Baptist work being done at Oak
Grove-Bellemeade, please contact
Linda Cheatham at 380-9831.**



2015-2016 MICAH VOLUNTEER OPPORTUNITIES

Oak Grove-Bellemeade

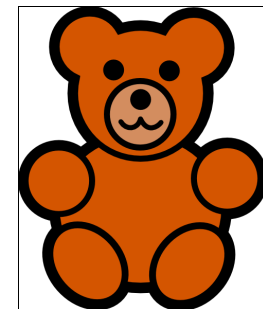
Elementary School

Principal Mary Townes

2409 Webber Avenue

Richmond, VA 23224

804-780-5008



Home of the Teddy Bears

2015-2016 Volunteer Opportunities:

Literacy Mentor

~Targeting lowest performing K & 1 students— AM & PM times M-Th

~Mandatory Training:

9/29 10 AM or 9/30 4:30 pm

~ Background check required

Adopt a Classroom

~ Work in an assigned classroom throughout the school year

~ Special projects for teachers as needed (ex: filing)

Celebrate RVA Monthly Birthday Parties

Contact Julia Warren 683-9450

~ Escort students to Rec Ctr. for monthly after school program. Stay for the party fun! Assistance needed from 3-5pm on 9/25, 10/9, 11/13, 12/18, 1/15, 2/19, 3/18, 4/22, 5/27 & 6/10

Artwork Displays

Contact Beth Noakes 822-2743

Help hang student art/special projects

FeedMore Backpack Delivery

Contact Dan Nichols 360-3896

~Provide assistance with delivery in school on Thursdays , 10:15 –11:45 am

CIS Office

~ Organization of clothing closet

~ Administrative duties (filing, permission slips, distribution of supplies/cards to classrooms & teacher mailboxes)

Reading in a Classroom

~ Thursday, 10/22, Read for the Record

~ Wednesday, 3/2, Dr. Seuss Day

~ Materials provided

Outdoor Learning Center

Contact Bob Argabright 310-1080

~ Saturday Academy ESL Classes (9-noon, dates TBD, open to HS vols.)

~ Friends of Bellemeade Park (cleanup)

~ Assist teachers with outdoor learning stations (monthly— times vary)

Treats for Student Events

~ SOL explosion & 5th grade Moving-On

Done in a Day Projects

~ 9/2: Welcome Back Luncheon

~ 9/15: Back to School Night

~ 11/7: Fall into Learning Conf.

~ 11/23: Career Day (Contact Marsha Shuler—marsha.shuler@verizon.net)

~ 12/17: Winter Wonderland

~12/21-12/23: Upward Basketball (Contact Bob Argabright 310-1080)

~ 4/29: Field Day

~ 5/14: Celebrate Fathers & Families (Contact Bob Argabright 310-1080)

~ 6/19: 5th Grade Moving-on

Birthday Cards

~ Cards distributed to all students throughout school year Contact Caroline Cardwell 330-3675

~ Cards also sent to all staff with words of encouragement- contact Hope Reisenwitz— hreisenwitz@gmail.com

Teacher Appreciation

Contact Mary Hetzel 282-5872

~ Staff breakfasts, lunches, dinners, & treats throughout the year for holidays

Greetings volunteers!

The 2015-2016 school year is officially underway and things are already busy at Oak Grove-Bellemeade Elementary. This year, I plan to send a weekly email letting you all know what is going on the coming week at school and listing volunteers opportunities. This seems to be the easiest way to reach as many of you as possible at once.

All volunteers must have a RPS volunteer application on file. If you completed one previously, you do NOT need to complete another one. I keep these on file in the CIS office. Volunteers working in a One-on-One capacity such as a mentor, literacy volunteer, etc, will need to complete the CPS Central Registry Check as well as the Criminal Record Name Search. All of these forms are attached for your convenience and can be returned to me at the school.

We have a new computer check-in system this year at school- it is called RAPTOR. This replaces the Keep n Track system from previous years. You will be required to show & scan your ID the first time you enter the building. Once your ID is scanned, you will simply sign into the computer for future visits.

Upcoming Events:

Tuesday, September 15th- Back to School Night 5:30 pm

Tuesday, September 29th- Literacy Orientation 10:00 am

Wednesday, September 30th- Literacy Orientation- 4:30 pm

Classroom Assistants:

If you plan on returning to a classroom as a teacher assistant this year, please let me know. I ask that you and the teacher determine how best to communicate any schedule changes and handle that directly with each other. If you have to be absent or switch your day, please communicate that directly to the teacher rather than to me.

Literacy Program:

You will see above that we have 2 sessions scheduled for literacy orientation, one in the am and one in the afternoon. In order to volunteer this year for the literacy program, it is MANDATORY that you attend one of these sessions. It is also MANDATORY that you complete one-on-one volunteer documents noted above. Please return those documents to me as soon as possible so they can be turned in for processing.

Our literacy program will begin on Monday, October 5th. Volunteers may choose to come to school M-Th from 9:20-10:45 (meeting with one K & one 1st grader each time) or Wednesday from 2-3:10 pm. Please note the time changes and that there is only 1 afternoon slot available.

If you plan to participate, please email me with your preferred day/time. If you are no longer interested in participating, that would be helpful to know as well!

Additional Volunteer Opportunities:

- K classroom assistant- afternoon
- K classroom assistant- day/time TBD
- 1st classroom assistant- after 12 (math & language arts assistance to students)
- 1st classroom assistant- day/time TBD
- 2nd classroom assistant- Tues or Thurs 12:30-2:30 pm
- 3rd grade teacher- filing ONLY- day/time TBD
- 4th grade teacher- filing ONLY- day/time TBD
- PE teacher- day/time TBD
- Librarian- shelving books/ laminating in the morning time
- Art teacher- classroom help, hanging artwork, prepping materials- day/time TBD

OAKGROVE-BELLEMEADE LITERACY PROGRAM & OTHER VOLUNTEER OPPORTUNITIES

Literacy Program will begin on October 5. Mandatory training sessions at school either 9/29 @ 10 a.m. or 9/30 @ 4:30 pm. Commitment is only 1 hour, 1day per week. Brochures and signup sheets on front desk for this and other volunteer opportunities at the school. **You can make a difference in a child's life. Contact Trustee Linda Cheatham at 380-9831 for additional info.**