SUMMER 2015 VOL 3 ISSUE 4

2BC Employment Connection

"Whatever you do, work at it with all your heart, as working for the Lord not for human masters". Colossians 3:22-24

Upcoming Career Fairs In Richmond!

L.L. Bean Job Fairs
Saturday, August 29th
10:00 – 3:00
At Maymont Park

 \leftrightarrow

Sunday, August 30th 11:00 – 4:00 Short Pump Town Center

MINACS Call Center
400 new positions

Must have customer service
experience
Go to:
RVAcallcenter.com



Check out these websites and the attachments for jobs in Richmond!

www.snagajob.com
www.indeed.com
]www.WellsFargo.com;
www.xerox.com
www.amazon.com
www.Kohls.com
www.UPS.com
www.job.com
www.jobsonline.net/fedex.com
www.target.com/careers
www.Jobsinyourarea.com

Center for Workforce Innovation

900 E. Marshall Street, Suite 160 Richmond, VA 23219

Information & Hiring Session

WHEN

August 10, 2015 3PM-4:30PM

August 17, 2015 3PM-4:30PM

August 24, 2015 3PM-4:30PM

August 31, 2015 3PM-4:30PM

FOR MORE INFORMATION:

(804) 646-6464

COMPANY HISTORY

TEMPORARY ASSIGNMENTS

BRING TWO FORMS OF ID

DRESS ATTIRE

PAY RANGE \$7.25 - \$15.50

WILL HIRE SOME EX-OFFENDERS

BACKGROUND CHECKS REQUIRED

NEW HIRE PAPERWORK

RICHMOND

Center for Workforce Innovation Monthly Calendar AUGUST 2015 CALENDAR OF WORKSHOPS AND ACTIVITIES (Please sign up at front dock)





August 3	SMART GOALS-DREAM & ACHIEVE – 9:30AM-10:30AM (GR) (D. Smith)			
	(446) Overriding Access Denied Workshop 1:00-2:30 (GR)			
	Career Connect/All-Team Staffing—RIR NASCAR Hiring and Bike Races 3:00pm-4:30pm (GR)			
August 4	VIEW Orientation 8:30am-11:30am (GR) (Referred VIEW Participants only)			
8	Ways to Work/Wells Fargo 1:00pm-3:00pm (GR)			
	Admiral Security Workshop 4:30pm-5:30pm (by invitation only) (GR)			
August 5	VIEW PSP Orientation/Customer Service Training 9:00am-3:00pm (GR) (Referred VIEW Participants only)			
August 6	Admiral Security Training 8:00am-6:00pm GR)			
Tagust V	Information Session 1:30pm-2:30pm (BR) (Thursdays ONLY) See the receptionist			
	SNAPET Orientation 9:00am-12:30pm (BR)			
	Small Business Educational Session 5:00pm-7:00pm (BR)			
August 7	Admiral Security Training 8:00am-6:00pm (GR)			
	SNAPET CUSTOMER SERVICE TRAINING 9:00am-4:00pm (BR)			
August 10	SMART GOALS- DREAM & ACHIEVE -9:30 am-10:30 am (GR) (D. Smith)			
	(446) Overriding Access Denied Workshop 1:00-2:30			
	Career Connect/All-Team Staffing—RIR NASCAR Hiring and Bike Races 3:00pm-4:30pm (GR)			
August 11	VIEW Orientation 8:30am-11:30am (GR) (Referred VIEW Participants only)			
J	Ways to Work/Wells Fargo 1:00pm-3:00pm (GR)			
	Bridging the Gap 1:00pm-2:00pm (Large Conference Rood)			
August 12	VIEW PSP Orientation/Customer Service Training 9:00am-3:00pm (GR) (Referred VIEW Participants only)			
August 13	Information Session 10:00am-11:00am (GR) (Thursdays ONLY) See the receptionist			
Ü	Computer Basics Workshop 1:30-2:30 (GR)			
	Small Business Educational Session 5:00pm-7:00pm (BR)			
August 14	Career Scope 10:00am-12:30pm (BR)			
August 17	SMART GOALS- DREAM & ACHIEVE -9:30 am-10:30 am (GR) (D. Smith)			
	(446) Overriding Access Denied Workshop 1:00-2:30			
	Career Connect/All-Team Staffing—RIR NASCAR Hiring and Bike Races 3:00pm-4:30pm (GR)			
August 18	VIEW Orientation 8:30am-11:30am (GR) (Referred VIEW Participants only)			
	Ways to Work/Wells Fargo 1:00pm-3:00pm (GR)			
August 19	VIEW PSP Orientation/Customer Service Training 9:00am-3:00pm (GR) (Referred VIEW Participants only)			
August 20	Information Session 1:30pm-2:30pm (GR) (Thursdays ONLY) See the receptionist			
	SNAPET Orientation 9:00am-12:30pm (GR)			
	Navigating the VAWC 3:00pm—4:30pm (GR)			
August 21	SNAPET CUSTOMER SERVICE TRAINING 9:00-4:00 (GR)			
August 24	SMART GOALS- DREAM & ACHIEVE -9:30 am-10:30 am (BR) (D. Smith)			
	(446) Overriding Access Denied Workshop 1:00-2:30			
	Career Connect /All-Team Staffing—RIR NASCAR Hiring and Bike Races 3:00pm-4:30pm (GR)			
August 25	VIEW Orientation 8:30am-11:30am (GR) (Referred VIEW Participants only)			
August 26	VIEW PSP Orientation/Customer Service Training 9:00am-3:00pm (GR) (Referred VIEW Participants			
August 27	Information Session 10:00am-11:00am (GR) (Thursdays ONLY) See the receptionist			
-	Computer Basics Workshop 1:30-2:30 (GR)			
August 28	Career Scope 10:00am-12:30pm (BR)			

SMART GOALS- DREAM & ACHIEVE -9:30 am-10:30 am (GR) (D. Smith)

(446) Access Denied Workshop 1:00-2:30

Career Connect /All-Team Staffing—RIR NASCAR Hiring and Bike Races 3:00pm-4:30pm (GR)

Come join us at: Center for Workforce Innovation 900 East Marshall Street Richmond, Virginia 23219 Office: 804 646-6464 Fax: 804 646-5088

BR-Blue Room GR-Green Room CR-Conference Room RR-Resource Room IR-Interview Room

Workshop and Activity Descriptions

Admiral Security: Two day course that offers participants training in unarmed security procedures. (This is contingent upon referral and satisfactory criminal background check). A High School Diploma or GED is required of this training.

Bridging the Gap: This workshop is designed to help the homeless, ex-felons, veterans and others looking for work or training. Come find out how they can help.

Career Connect: When looking for work, establishing a networking system is very important. Join our staff and others and discover how to professionally present yourself to employers.

Career Scope: Standardized and timed interest and aptitude assessment for education and career guidance. Career Scope's comprehensive reports provide career recommendations that align with your interests and aptitudes.

Completing the Job Application: Did you know that the job application is a legal document used to screen applicants and determine eligibility to work for a company? This workshop will cover how to complete a paper application and an on-line application.

Financial Literacy: Come improve your financial literacy. Earning money is one thing; and managing it once you have earned it is another matter. If you are in debt, learn what you can do to remove it. Come hear it from a professional.

How to Get Hired: If you are looking for work, do not miss these sessions. Employers will be on-site to share information about their company, employment opportunities and job requirements, and answers to related questions. Come prepared with a resume and dress in your best job search attire.

Increasing Your Earning Potential: This workshop will show you how increasing your educational attainment can lead to increasing your earning potential.

Mock Interviews: Preparing for an interview is one of the most important things one can do 'before' the interview takes place. Take this opportunity to prepare by practicing with professionals who can coach you on how to answer interview questions and give you constructive feedback. Come with a resume and dress in your best job search attire.

Navigating the Virginia Workforce Network: Register with the Virginia Employment Commission and improve job search skills and job opportunities. Post your resume on their site, get hits from employers, receive job fair alerts, and more. Take advantage of this added resource as you look for work.

Smart Goals: Setting goals is easy but achieving them is not always easy. This workshop will guide you in the process of making your goals more attainable. Learn the 5 steps of goal setting, making them **Specific**, **Measurable**, **Achievable**, **Realistic** and **Time** Oriented.

Ways to Work: Ways to Work is a unique economic empowerment program that offers low-interest loans for car purchase to financially and credit -challenged families who can demonstrate the ability to repay a loan.

446 Overriding Access Denied: New ex-offender reentry model that provides job marketing strategies, offers helps with transferring street skills to marketable work skills, navigating community resources, how to file and advocate against discrimination of exoffenders with EEOC and HUD.

<u>Workplace Excellence Workshop Series:</u> This series consists of 10 modules designed to help people understand and deliver what employers really want in today's workplace.

Adaptability: Today's workplace is changing faster than ever. Learn how to navigate success in this new environment.

Communicationability: Gain tips on how to use your best verbal and non-verbal communication skills in the workplace.

Dependability: Learn to maximize your time in the workplace. It's more than being on time for work. It's about the work.

Presentability: Understand the importance of company image; one can obtain a professional wardrobe inexpensively.

Reasonability: Learn to use reason to solve problems on the job for positive outcomes that lead to success.

Respectability: Companies need employees who get along and bring out the best in each other. Learn what that really means.

Suitability: When hiring, employers look for a 'good fit'. Come find out if you can fit in culturally and do the job well.

Transitionability: Learn how to prepare for a new job and succeed in the first 90 days, and maintain life/work balance.

Workability: Learn the realities of the workplace by understanding your supporting role in a company and their bottom-line to make money and provide service.

Writeability: Learn how to write and deliver written communication in the workplace. Receive tips on email, text writing and more.



Northside Employment Center

August 2015 (Calendar subject to change without notice)

Center Hours

9 AM - 4 PM Friday 9 AM - 1 PM

Contact Info

2606-B Chamberlayne Ave. Richmond, VA 23222 Phone: (804) 823-2787

Monday	Tuesday	Wednesday	Thursday	Friday
Find job Q Get Started Today!	Did you Know A great Résumé and Interview Skills are necessary in today's job search. Sign up now for assistance!	MEET THE EMPLOYER FritoLay Good fun! 10:00am	FOAD TO RE-ENTRY 9:30am	One small POSITIVE THOUGHT in the morning can change your whole day.
10	11	12	13	14

WAYS to WORK

Affordable, non-credit based auto loans! 10:00am-12:00pm

(by appointment only)

PREP 10:00am

18

25

MEET THE EMPLOYER BROWN Specialty Division

10:00am

19

Basic Budgeting

10:00am

CAREER EXPO AND HIRING FAIR

Call (804) 745-6300 for details.

9:00am

21

28

HIRING EVENT



9am-12pm

od**PREP** Mv Résumé

10:00am

MEET THE EMPLOYER



10:00am

20

27

Using Credit to Your Advantage 10:00am

MICROSOFT WORD I 10:00am

24 WAYS to WORK.

Affordable, non-credit based auto loans!

10:00am-12:00pm (by appointment only) **INFO SESSION**

Learn about the VA **Bonding Program**



1:00pm-3:00pm

26 MEET THE EMPLOYER



10:00am

Planning for Your Future 10:00am

RÉSUMÉ REVIEW

Sign up at the desk to reserve your spot! Space is limited. (by appointment only)

31

17



MICROSOFT WORD II 10:00am

Ability-Is what you're capable of doing.

Motivation-Determines what you do. Attitude-Determines how well you do it.

Connect with us today!

employment.center@goodwillvirginia.org www.goodwillvirginia.org

Please Note:

We require **advance registration** for all workshops, job fairs, and events by calling (804) 823-2787

Employment Center Services

JOB LEADS

Current Job leads, Job Fairs

CAREER PLANNING

Assessment Tools, Case Management

WORKSHOPS

Various topics: Résumé writing, interviewing skills, money matters, company presentations & more

ELECTRONIC SERVICES

Computers, Copier, Fax, Internet, Email

EX-OFFENDER OUTREACH

Re-Entry Employment Workshop

*10 Page maximum copies allowed/fax for employment/training purposes only.





Northside Employment Center

Center Hours

Monday - Thursday 9 AM – 4 PM Friday 9 AM – 1 PM

Contact Info

2606-B Chamberlayne Ave. Richmond, VA 23222 Phone: (804) 823-2787

Meet The Employer / Info Sessions





Increase your chances of gaining employment...

RULES TO FOLLOW:

- ✓ Call to reserve a seat in advance
- ✓ Dress professionally–1st Impressions are Lasting Impressions!
- ✓ Bring résumés, character/reference letters, etc.
- ✓ Prepare personal summary and accomplishments statements
- ✓ DO YOUR RESEARCH (Google search the company, learn about the positions they are seeking to fill)



By working with an Employment Specialist you can increase your chances of finding employment. We will work with you to develop a job search strategy that includes locating employment opportunities, interview tips, workshops, and more! All of these services are **FREE**. Don't wait any longer; call us now to schedule an appointment.

- √ 1-on-1 Career Planning
- ✓ Résumé Development
- ✓ Mock Interviews
- ✓ Employment Opportunities



The Path to Financial Freedom Begins Here

Available Classes Include:

Basic Budgeting, Using Credit to Your Advantage and Planning for Your Future

Ask about the Incentives available to attendees! Call to register (804) 823-2787.



Open to expectant parents, mothers, and fathers with children under 5 years of age. Made possible by Robins Foundation

Serving Individuals living in the City of Richmond-Northside & Southside in zip codes: 23219, 23220, 23222, 23224, 23225, 23227 and 23234.

See Employment Center Staff

For more details and/or to see if you qualify, call (804) 823-2787 or (804) 929-5801.

(804) 823-2787 01 (804) 92

ADA Compliance

In compliance with the Americans with Disabilities Act, Goodwill of Central and Coastal Virginia will make available reasonable accommodations for persons with disabilities who wish to participate in workshops open to the general public. Notification of seven business days prior to the event will be needed to make arrangements to provide reasonable accommodations. Contact the Employment Center with your request. Please include the requested accommodation and your contact information. Call (804) 745-6300.

Community Employment Center Locations

Northside

2606-B Chamberlayne Ave. Richmond, VA 23222 (804) 823-2787

Mechanicsville

7147 Brandy Run Drive Mechanicsville, VA 23111 (804) 417-6721

Richmond

6301 Midlothian Turnpike Richmond, VA 23225 (804) 745-6300

Petersburg

65 Crater Road Petersburg, VA 23805 (804) 451-1773

Portsmouth

313 High Street Portsmouth, VA 23704 (757) 499-3824

*Schedules vary for each CEC. Please check with each CEC for calendar of events.

